



COORDINATION OF _____

May, 16th 2014, Aracaju, Sergipe, Brazil.

To whom it may concern,

I would like to provide you with this reference, having been invited to do so by Mr. _____ (name), who is currently my student at Tiradentes University situated at Aracaju, Sergipe. My first contact with _____ (name) occurred in _____ (year) during my _____ (name of the course) _____'course and since then I've been ministrating her/his courses. Until now I was his/her professor in many different courses.

No segundo parágrafo(que deverá conter no mínimo 7 linhas) deverão ser elencados características do aluno e ressaltadas aquelas que o destingue dos demais, como por exemplo:

(name) is a student who stands out for her creativity and her skill to solve problems that sometimes involves the entire group, as well as her leadership ability and organization.

I would like to make myself available through the e-mail address _____ as well as my curriculum vitae _____, if you would require any additional information, please contact me.

Yours, faithfully,

_____(Name)_____
Coordinator of _____(Area)_____